

# BLYFORD AND SOTHERTON PARISH COUNCIL

Councillors are summoned to a  
MEETING – Monday 16<sup>th</sup> March 2026 in  
In the Committee Room of WENHASTON VILLAGE HALL at 6.30PM

## *Public Forum – to raise issues or matters of concern*

### A G E N D A

1. Welcome, apologies and receipt of absences.
2. Receipt of declarations of pecuniary and non-pecuniary interests
3. Reports from County and District Councillors
4. Resolution that minutes of our Meeting of 19<sup>th</sup> January 2026 are a correct record
5. Chair and Clerk's report on progress of actions from last meeting(s) and matters arising
6. Finance:
  - a. Financial report by RFO – Bank Reconciliation
  - b. Approval of online payments
  - c. Preparation for 2025/26 end of year accounts – appointment of internal auditor
7. Planning: Public Access Link – <https://publicaccess.eastsuffolk.gov.uk/online-applications>
  - a. New Applications: DC/26/0217/VOC – Conversion of listed barn into 3 dwelling houses at Sotherton Hall, Kings Lane, Sotherton NR34 8AF
  - b. Update on Previous Applications: All decided
  - c. East Suffolk Design Code Engagement Workshop on 18/03/26 7.30pm-9pm
  - d. Planning Forum for Town & Parish Councils on 09/02/26
8. Latitude Festival
9. Highways/Speeding issues/VAR signage/Slow down road signs
10. Suffolk Highways – Town, Parish Council & Parish Meeting Survey
11. Any General Correspondence received
12. Review of Governance Documents
  - a. Internal Control Statement
  - b. Internal Control Report
13. Any items of information/ Reports from Parish Councillors
14. Date of next meeting

#### **Ann Donnachie**

Parish Clerk

Email: [clerk@blyfordandsotherton-pc.gov.uk](mailto:clerk@blyfordandsotherton-pc.gov.uk)

Website: [www.blyfordandsotherton-pc.gov.uk](http://www.blyfordandsotherton-pc.gov.uk)

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